

ECDC Two Year Calendar

January of Even Year

EBoard Meeting
Elect Officers
Adopt Budget
Discuss priorities for Year's programming
Set Date for the Annual Dinner
Set Date for the Endorsement Forums
Remind Members to renew
Publish Newsletter
Membership meeting

In February

EBoard Meeting
Identify Annual Dinner quest speaker
Remind Members to renew
Walk campaign to deliver primary walk pieces
Publish Newsletter
Membership Meeting

In March

EBoard Meeting
Actively contact non-renewed Members
Reserve the August Endorsement Forum location
Submit Fourth of July Application to City of El Cerrito
Publish Newsletter
Membership Meeting

In April

EBoard Meeting
Secure the Annual Dinner Speaker
Reserve the Annual Dinner venue
Publish Newsletter
Membership Meeting

In May

EBoard Meeting
Publish Newsletter
Membership Meeting

In June

EBoard Meeting
Identify potential Annual Dinner caterers
Submit Recharter application to DPCCC
Submit Insurance Application to CADEM
Secure volunteers for Fourth of July
Publish Newsletter
Membership Meeting

ECDC Two Year Calendar

In July of Even Year

EBoard Meeting
Fourth of July Booth
Select caterer
Deposit to Caterer
Deposit to Annual Dinner venue
Annual Dinner article and announcement flyers
Set up paypal link for Annual Dinner
Add Annual Dinner information to the website
Publish Newsletter
Ballot Measure Endorsement Forum and Membership Meeting

In August

EBoard Meeting
Set date for the Holiday Party
Secure printer for walk piece
Publish Newsletter
Endorsement Forum and Membership Meeting

In September

EBoard Meeting
Calls to members Regarding Annual Dinner.
Walk Campaign to deliver walk piece
Set next year annual dues
Select DPCCC Representative and Alternate
Publish Newsletter
Outstanding Candidate Endorsement and Membership Meeting

In October

EBoard Meeting
Publish Newsletter
Annual Dinner and Membership Meeting

In November

EBoard Meeting
Publish Newsletter
Membership Meeting and Election Recap

In December

EBoard Meeting
Publish Newsletter
Annual Holiday Party and consideration of CADEM Delegates

ECDC Two Year Calendar

January of Odd Year

EBoard Meeting
Elect Officers
Adopt Budget
Discuss priorities for Year's programming
Set Date for the Annual Dinner
Set Date for the Endorsement Forums
Remind Members to renew
Publish Newsletter
Endorsement Forum for AD15 CADEM Candidates

In February

EBoard Meeting
Identify Annual Dinner quest speaker
Remind Members to renew
Publish Newsletter
Membership Meeting

In March

EBoard Meeting
Actively contact non-renewed Members
Reserve the August Endorsement Forum location
Submit Fourth of July Application to City of El Cerrito
Publish Newsletter
Membership Meeting

In April

EBoard Meeting
Secure the Annual Dinner Speaker
Reserve the Annual Dinner venue
Publish Newsletter
Membership Meeting

In May

EBoard Meeting
Publish Newsletter
Membership Meeting

In June

EBoard Meeting
Identify potential Annual Dinner caterers
Submit Recharter application to DPCCC including roster for determining number of Delegates for pre-endorsement caucus to Democratic Party Endorsement vote in even-Year January
Submit Insurance Application to CADEM
Secure volunteers for Fourth of July
Publish Newsletter
Membership Meeting

ECDC Two Year Calendar

In July of Odd Year

EBoard Meeting
Fourth of July Booth
Select caterer
Deposit to Caterer
Deposit to Annual Dinner venue
Annual Dinner article and announcement flyers
Set up paypal link for Annual Dinner
Add Annual Dinner information to the website
Publish Newsletter
Membership Meeting

In August

EBoard Meeting
Set date for the Holiday Party
Secure printer for walk piece
Publish Newsletter
Membership Meeting

In September

EBoard Meeting
Calls to members Regarding Annual Dinner.
Walk Campaign to deliver walk piece
Reserve the November Endorsement Forum location
Set next year annual dues
Select Delegates for pre-endorsement caucus
Publish Newsletter
Membership Meeting

In October

EBoard Meeting
Publish Newsletter
Annual Dinner and Membership Meeting

In November

EBoard Meeting
Publish Newsletter
Provide Delegates to Pre-Endorsement Caucus guidance on how to vote
Conduct Endorsement Forum for March Primary

In December

EBoard Meeting
Publish walk pieces for Primary
Donate to DPCCC for Even-Year door hangers
Publish Newsletter
Annual Holiday Party